



Guest Artist Exhibition Application

The Art District Gallery is pleased to offer artists in the Region of Waterloo and surrounding areas an opportunity to spotlight their works of art in a group show setting in our beautiful open gallery space. As a co-operative gallery, the Art District Gallery is dedicated to support and encourage our participating artists by providing a space to show and sell their work.

As a Guest Artist at the Art District Gallery, you will be given the opportunity to exhibit your artwork for our 6 week exhibition period. Your artwork will be included on our website www.artdistrictgallery.org for the duration of our show and on the Art District Gallery Facebook page. You will receive the benefit of our email invite list for the opening reception. You will also be given access to ADG's online advertising flyer that will mention you as our guest artist. You may use this in your own social media avenues or print and mail as you see fit.

Application Requirements

Artists wishing to apply for a Guest Artist Exhibition should prepare an application package that consists of:

- **A letter of introduction** explaining why you wish to be a guest artist and an artist statement with one or two paragraphs about the body of work you will be showing.
- **5 high-resolution images** of your artworks sent via a link to an online portfolio, blog or website; or via email. Maximum image size of 2 MB.
- **A short biography** (one or two paragraphs) that relate to your experience or training as an artist.
- **Website**, blog or social media address.
- **Signed application** (send both pages).

Notification of Selection

Your submission will be reviewed by our Membership or Curation Committee. If possible, we would like to see your work in person and will contact you to discuss a time to meet. Confirmation of the exhibition date and selected works will follow. 3-D work will be given appropriate display space at the Curation Committee's discretion.

Payment Due Upon Acceptance: \$100 fee with a 30% commission for sold work. Please note that all prepaid fees are non-refundable. The Art District Gallery charges 30% commission plus the 2.75% POS fees on credit card sales during the exhibit. Please keep this in mind while pricing your work.

Guest Artist Responsibilities

Two to three weeks before the show you will be asked to submit your final collection of artworks. This submission must be consistent with the images you used to apply for the Guest Artist position.

Please include (your **name, title of artwork, dimensions, media, price**) within the filename of your jpegs. Example: AmySmith_DownByTheTree_18x24_acrylic_\$450.jpeg

You may also include a jpeg of yourself which we can use in promotion material. All selected artworks must be delivered to the gallery during gallery hours 2 or 3 days in advance of the exhibition. All selected artworks must be presented professionally and be ready to hang or displayed. You are encouraged to provide a stack of business cards for the duration of the exhibition. We ask that you contact and invite your own patron/customer guest list. You are responsible for submitting the applicable taxes for sales of your art. All unsold works must be retrieved from the gallery within a week after the exhibition comes down.

Optional

You are welcome to contribute to the refreshments table for the opening reception. We offer an opportunity for you to be introduced and speak about your work during the exhibition opening.

Fill In, Sign and Send Both Pages with Your Submission

As a Guest Artist I agree to:

1. Promote the Art District Gallery and my show to the best of my ability.
2. Be respectful of the Art District Gallery members, visitors and artwork during my show.
3. The Art District Gallery does not insure artwork while on their premises. It is the responsibility of the exhibiting artist to provide their own coverage.

Signed by: _____ Date: _____

Print Name: _____ Email: _____

Mailing Address: _____

Submit this signed application to the Art District Gallery by:

Email: guestartists@artdistrictgallery.org

OR mail to: The Art District Gallery C/O Cathy Amos: Guest Artist Liaison 185 King St. E
Kitchener ON N2G 2K8